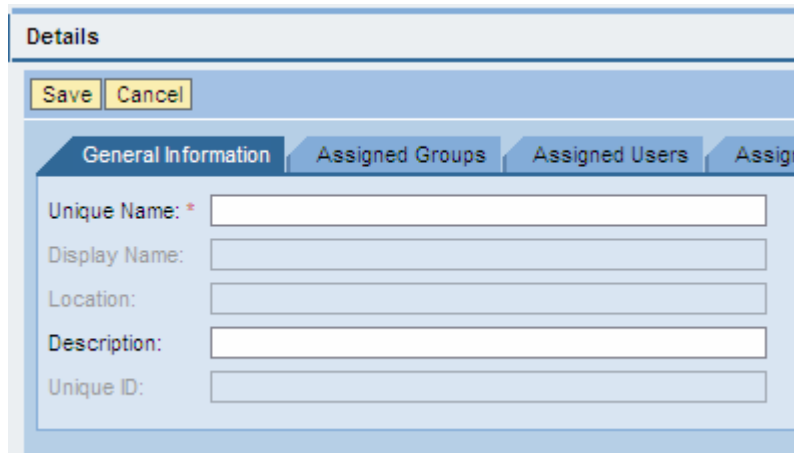


NOTE JULY 2011

How to create an UME Role

In **User Administration** call the *Identity Management*. Select **Role** and then **Create Role**. Enter a unique name according to your agreed naming convention and a description.

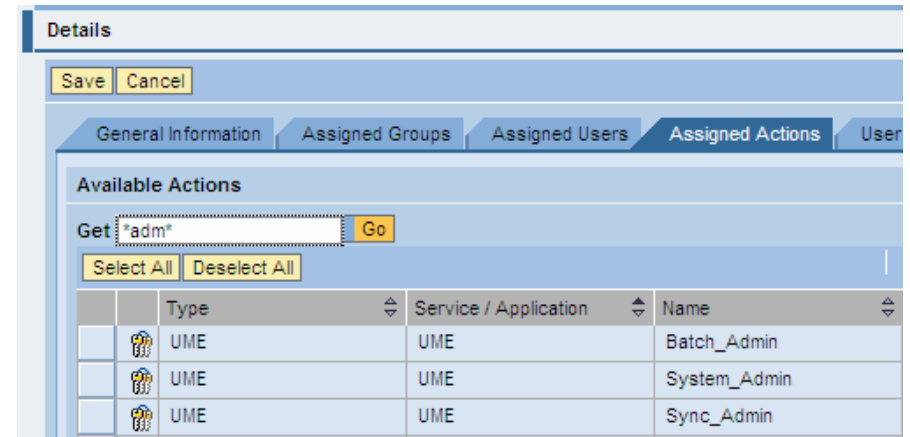


The screenshot shows the 'Details' window for creating a role. It has tabs for 'General Information', 'Assigned Groups', 'Assigned Users', and 'Assigned Actions'. The 'General Information' tab is active, showing fields for 'Unique Name: *', 'Display Name:', 'Location:', 'Description:', and 'Unique ID:'. There are 'Save' and 'Cancel' buttons at the top.

Exhibit: Create role

Then go to the tab "**Assigned Actions**".

If you already know the name of the action, you can directly enter it, otherwise you can search with the help of wild cards.



The screenshot shows the 'Assigned Actions' tab. It has a search bar with 'Get *adm*' and a 'Go' button. Below the search bar are 'Select All' and 'Deselect All' buttons. A table lists available actions:

	Type	Service / Application	Name
<input type="checkbox"/>	UME	UME	Batch_Admin
<input type="checkbox"/>	UME	UME	System_Admin
<input type="checkbox"/>	UME	UME	Sync_Admin

Exhibit: Assign Action

Select the action that you want to integrate into the role by marking the line header. After that push the button **ADD**.

Do not forget to save the role.

You can already assign this new role via the tab **Assigned Users** to users or else to groups via **Assigned Groups**. The procedure is similar to adding the actions as described before.